



An Roinn Breisoideachais agus Ardoideachais,
Taighde, Nuálaíochta agus Eolaíochta
Department of Further and Higher Education,
Research, Innovation and Science

Expressions of interest to serve as Chairperson of the Governing Authority of Munster Technological University

1. Positions Available

The Minister of Further and Higher Education, Research, Innovation and Science is seeking expressions of interest from suitably qualified candidates for consideration for nomination as **Chairperson** of the Governing Body of Munster Technological University (MTU).

2. About Munster Technological University

Munster Technological University (MTU) will be established by Ministerial order on 1 January 2021 when Cork IT and IT Tralee are legislatively dissolved. Providing higher educational programmes across all levels of the National Framework of Qualifications from apprenticeships to doctoral level qualifications across 6 campuses, MTU will play a pivotal role in the strategic development of the South West region and in so doing, will ensure a global outlook and a civic centric value system. MTU will anchor the development of the South West region and be anchored in the region while participating fully on both the national and international stages.

Further details are available at:

https://hea.ie/technological_universities/munster-technological-university-2/

3. Legislative/Governance Provision for Technological Universities

3.1 Governing Authority Legislation:

Governing authorities of higher education institutions, such as Technological Universities, have statutory roles and the institutions which they govern have high levels of autonomy

which makes the role of the Governing Authority even more important in terms of governance and accountability.

The following legislative provisions apply to the appointment of ordinary members to Governing Authorities of Technological Universities:

- Section 12 (1) of the Technological Universities Act 2018, states that “A governing body, where the technological university concerned was established by an order under section 36 on an application by not more than 3 applicant institutes, shall have not fewer than 14 and not more than 22 members, of which includes under paragraph (b) a chairperson (in this section and Schedule 1 referred to as the “chairperson”) who shall be an external member, appointed by the governing body, 3 external members nominated by the Minister.

Relevant legislative provisions can be found at the link below:-

<http://www.irishstatutebook.ie/eli/2018/act/3/section/12/enacted/en/html#sec12>

3.2 Functions of a Governing Authority for a Technological University:

Under Section 9 of the Technological Universities Act 2018, a technological university shall have a governing body to perform the functions of the technological university outlined under this Act, and as outlined below:

- (a) provide teaching and facilitate learning
- (b) provide programmes of education and training that reflect the needs of individuals, business, enterprise, the professions, the community, local interests and other stakeholders in the region in which the campuses of the technological university are located and facilitate learning by flexible means,
- (c) provide for the broad education, intellectual and personal development of students, for the purpose of enabling them, as graduates, to excel in their chosen careers and to contribute responsibly to social, civic and economic life in innovative and adaptable ways,
- (d) provide opportunities for staff and students,
- (e) collaborate with institutions that provide higher education inside and outside the State, including on joint research projects and provision of programmes of education and training,
- (f) support a body of research that includes research relevant at regional, national and international levels and pursue excellence in the conduct of that research,
- (g) support entrepreneurship, enterprise development and innovation in business, enterprise and the professions through teaching and the conduct of research and through effective transfer to those and other sectors of knowledge arising from that research,

- (h) collaborate with business, enterprise, the professions, the community, local interests and related stakeholders in the region in which the campuses of the technological university are located,
- (i) to promote the involvement of those stakeholders in the design and delivery of programmes of education and training,
- (j) support the mobility of staff and students of the technological university into and out of the labour force through collaboration with business, enterprise, the professions and related stakeholders in the region in which the campuses of the technological university are located,
- (k) serve the community and public interest,
- (l) promote access to the technological university and the education it provides, by economically or socially disadvantaged persons, by persons who have a disability and by persons from sections of society in the region in which the campuses of the technological university are located who are significantly under-represented in its student body,
- (m) undertake assessment of students, and award degrees and other qualifications,
- (n) make best use of its expertise and resources, whether or not on a commercial basis, for the purposes of its functions under this Act,
- (o) provide directly, or in collaboration with other providers of programmes of education and training, facilities for all levels of higher education within the Framework, including technological and professional education, and for research,
- (p) collaborate with persons or bodies inside and outside the State for the purpose of its functions under this Act, and
- (q) promote the attainment of gender balance and equality of opportunity among the students and staff of the technological university.

3.3 Role of Chairperson

The Chairperson is responsible for leadership of the Governing Body and ensuring its effectiveness on all aspects of its role. The Chairperson should display high standards of integrity and probity and set expectations regarding culture, values, and behaviours for the Institute and for the tone of discussions at Governing Body level.

Maintaining high standards of governance in all aspects is a vital role of the Chairperson of a Governing Body of a Technological University, given their pivotal role in society and in national economic and social development, as well as their reliance on public as well as private funding.

It is the Chairperson's responsibility to ensure that the Governing Body meets the objectives and complies with the requirements which are set out in the Code of Governance when developed.

The Code of Governance also sets out other specific responsibilities of the Chairperson of a Governing Body. In addition to having responsibility for leadership of the Board and ensuring its effectiveness in all aspects of its functions, the Chairperson is also responsible for –

- Effective management of the Governing Body’s agenda,
- Promoting a culture of openness and debate by facilitating the effective contribution of key management and all Governing Body members,
- Ensuring that the Governing Body receive accurate, timely and clear information,
- Advising the Minister of skills requirements on the Governing Body in advance of a time when Governing Body vacancies are due to arise,
- Ensuring that the Governing Body meets its Annual Reporting Requirements.

4. Persons Sought

Expressions of interest are sought from suitably qualified candidates for consideration for appointment as Chairperson of the Governing Body of Munster Technological University. Candidates **should** have a career history at a sufficiently senior level in a complex organisation of scale and equivalent business experience of relevance to Governing Authority membership, in one or more of the following areas:

- Expertise in higher education systems both nationally and internationally
- Experience of effectively managing large organisations in a challenging and complex environment in either the public or private sector
- A proven record of achievement at an appropriately senior level that demonstrates the necessary vision, leadership and management skills, as well as personal resilience
- Prior experience of Board membership or of Chairing a Board
- Demonstrate that they possess the significant leadership capabilities and experience necessary to discharge the role of Chairperson
- Corporate Governance and Compliance
- Accountancy and Financial Management
- Audit and Risk Management
- Human Resource Management
- Organisational Development and Change Management
- Programme and Project Management
- Public Procurement and competitive processes
- Administrative, Information, Public and Tax law
- Regulation
- Risk Management
- Communications and Marketing
- Fundraising, Philanthropy and Alumni engagement

- Community Engagement and Advocacy

In addition to demonstrable experience of relevance, for the position of Chairperson of a Governing Body in one or more of the areas outlined above, experience of relevance in one or more of the following areas would also be **desirable**:

- Finance
- Governance and Compliance
- Infrastructure development
- Public procurement
- Philanthropy
- Commercial Revenue generation
- IT and Cybersecurity
- Emergency planning

5. Remuneration

The position of Chairperson as advertised is unremunerated. Members of the Governing Body of MTU may claim travel and subsistence expenses in respect of journeys undertaken to attend meetings of the Authority and to transact its business. All expenses are paid in accordance with approved public sector rates or in line with relevant policy for external members of the Governing Authority.

6. Requirements of Appointment

Members are required to devote as much time to duties of the Governing Body as is necessary for the proper and efficient discharge of their duties. Specific details in respect of MTU is set out below.

7. How to Apply

To be considered for nomination as Chairperson to the Governing Body of Munster TU, as outlined in this booklet, please submit by email the attached application form, a cover letter and a curriculum vitae, no later than 3.00pm on 11th January 2021, to MTUboardvacancies@education.gov.ie

Please note the following important points:

- Please take care when submitting your expression of interest as the Assessment Panel will generally make its recommendation(s) to the Minister based on consideration of the documentation which you submit. It is therefore most important that you ensure your cover letter (and supporting CV) clearly specifies how your particular background and experience meets the requirements of the Chair of a Governing Body as specified in this booklet. This will help ensure that the Assessment Panel is as informed as possible as to the basis and suitability of your candidature.
- You must also confirm that you do not have any conflicts of interest or legal impediment which would be likely to interfere with your ability to play a full part on the Governing Body of Munster TU. You must also confirm that you can make yourself available to attend meetings and to carry out the duties of the Chairperson of a Governing Body.
- The selection process may include a short-listing process dependent on the numbers of applications received.
- In making nominations, and in line with best practice as set out in the Guidelines on Appointments to State Boards, it should be noted that it is open to the Minister to consider suitable nominees other than those identified through this process, provided his preferred nominee meets the specified criteria.
- The Minister shall have regard to the desirability for gender balance on the Governing Body as the Minister considers appropriate and determines from time to time when making appointments.

8. Confidentiality

Subject to the provisions of the Freedom of Information Acts, 2014, applications will be treated in strict confidence. All enquires, applications and all aspects of the proceedings are treated as strictly confidential and are not disclosed to anyone, outside those directly involved in that aspect of the process.

Certain items of information, not specific to any individual, may be extracted from computer records for general statistical purposes.

9. Data Protection

The Department of Further and Higher Education, Research, Innovation and Science is committed to protecting your personal data and takes the security of your information very seriously, adhering to the principles of transparency, accountability and security of the General Data Protection Regulation.

If your application is assessed and you are considered to be suitable for consideration for appointment your curriculum vitae and cover letter (and any supplementary information requested as part of the application process), will be retained for up to one year following the appointments. In the event that you are not successful on this occasion, your data may be retained for a period of up to one year and used in considering your suitability for other similar vacancies/roles that may arise within that period.

Additional information on the General Data Protection Regulation is available at the following [link](#).

Department of Further and Higher Education, Research, Innovation and Science

December 2020

APPLICATION FORM

Part One: Contact details

Full Name:

Address:

Phone:

Email:

Part Two: Conflict of Interest:

Do you confirm that you do not have any conflicts of interest or legal impediment which would be likely to interfere with your ability to play a full part on the Governing Authority of TU Dublin?

Yes / No

Part Three: Meeting attendance:

Do you confirm that you can make yourself available to attend meetings and to carry out the duties of Chair to a Governing Body?

Yes / No

Part Three: Retention of Data

Do you consent to your data being retained by the Department of Further and Higher Education, Research, Innovation and Science for a period of up to one year from date of application to be used in considering your suitability for other similar vacancies/roles that may arise within that period? (Please circle)

Yes / No

Signature of applicant: _____

Date: _____