



Office of Government Procurement

Interim Board – Vacancy

Background and Overview

The reform of Public Procurement is a key programme in the Government’s reform agenda targeting savings of up to €500m over three years. The Office of Government Procurement (“OGP”) will be responsible for the development and implementation of single group procurement strategy for:

- (i) all Central Government Departments and bodies under their aegis,
- (ii) Local Authorities, and
- (iii) non-commercial Semi-State Organisations, herein after Customer Departments and Agencies.

The Mission for the OGP is “To deliver sustainable procurement savings for the tax payer by optimising value for money across the public service”.

The Government has agreed governance structures for the new office to include a representative Board chaired at Ministerial level and a Steering Committee to represent customer departments. These arrangements are being established on an interim basis pending the legislation which will be required to establish the office on a statutory basis.

The Minister for Public Expenditure & Reform, Mr Brendan Howlin T.D. has appointed the interim Board and a Minister of State to chair it. The Steering Group has also been established to represent the customer Departments and Agencies and provide leadership and sponsorship for procurement across the Public Service and advise the Board with respect to, *inter alia*, service delivery and customer satisfaction.

The Minister recognises that strong governance is vital to running effective procurement in the Public Sector and is critical to ensure that the Office of Government Procurement and the Sector Procurement teams deliver effective services with strong performance levels for customer Departments and Agencies.

The Minister has made nominations at the level of Secretary General of a government department or equivalent to the interim Board and to ensure effective and strong corporate governance by the Board for its oversight and advisory role now wishes to consider the appointment of a suitably qualified and experienced external person.

Interim OGP Board Vacancy

Applications are now sought from persons who have appropriate skills and experience and believe they can add value to the OGP's corporate governance arrangements.

In particular the following areas of expertise are of particular interest, namely corporate governance; public procurement / competition legal expertise; public procurement operations; financial expertise (with particular reference to audit capability); shared service delivery.

In making appointments, the Minister is not restricted to those who have responded to this invitation.

Remuneration

Fees paid to the Board Member will be at the rates authorised by the relevant Minister and in line with Government Policy. An appointee to the role who is an existing civil or public servant shall not receive any additional remuneration in respect of it.

How to apply

Anyone interested in being considered for appointment as a Board member should submit an application form via the following link: www.stateboards.ie together with detailed Curriculum Vitae and a cover letter.

If you are already registered on www.publicjobs.ie you can log in using your username and password.

If you have not previously registered on www.publicjobs.ie you will need to register your details.

You must go to "Choose a Job Category" on the left side of the screen.

Click on "Membership of a State Board" and then click "Apply for this job".

Please note that documents a) and b) below should be submitted as one attachment and should be saved as one document before commencing the application process.

Step 1 - Complete the Online Application Form. Most of this will be pre-filled from your registration profile.

Step 2- Attach (a) and (b) listed below

- (a) Curriculum Vitae not exceeding 3 pages;
- (b) A short cover letter/personal statement outlining your qualification for appointment to this vacancy

Closing Date

The closing date for receipt of applications is: **Thursday 18th September.**

All applications/expressions of interest will be treated confidentially and information will only be given to the appropriate personnel.

